

**DILLSBURG BOROUGH COUNCIL MEETING
FEBRUARY 10, 2009 – MINUTES
7:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Area Authority Building on the above-mentioned date. Council Members attending were President Jeff Griffin, Vice President Mark Ryder, Hal Anderson, David Baldwin, Holly Kelley, John Richardson and Kathryn Zeiders. Also present were the following: Mayor Henry Snyder, Borough Solicitor Mark Allhouse, Borough Engineer Tim Knoebel, Borough Manager Karen Deibler and Borough Secretary/Treasurer Debbi Beitzel.

The following visitors were present: Tony Baker from Citizens' Hose Fire Company, Traci Cook from Citizens' Hose Company –EMS, Jack Francis from Carroll Township Police, Mary Lou Bytof from the Dillsburg Banner, Planning Commission Representative Leon Zeiders, Dillsburg Area Authority Representative Brian Radcliffe, and Dillsburg Resident Jeff Beitzel.

The meeting was called to order by President Griffin at 7:00 PM followed by the Pledge of Allegiance to the flag and an invocation.

APPROVAL of the AGENDA

Vice President Ryder called for an Executive Session for the sole purpose to discuss real estate with no reason to reconvene and delete item 13B, recognizing Michael Whitzel. Council Member Richardson moved to approve the agenda with amendments. Motion was seconded by Council Member Zeiders. – Motion Carried.

APPROVAL of the MINUTES

January 13, 2009 Council Meeting – Council Member Richardson moved to approve the Council Meeting minutes of January 13, 2009 as presented. Motion was seconded by Council Member Baldwin. – Motion Carried.

January 21, 2009 Special Council Meeting – Vice President Ryder moved to approve the Special Council Meeting minutes of January 21, 2009 as presented. Motion was seconded by Council Member Richardson. – Motion Carried.

February 3, 2009 Committee Meeting – Council Member Zeiders moved to approve the Committee Meeting minutes of February 3, 2009 as presented. Motion was seconded by Council Member Kelley. – Motion Carried.

DEPARTMENT REPORTS

Police Department Report

Chief Jack Francis reviewed the January 2009 Dillsburg Borough Police Report with Council and Mayor. The report listed the numbers and types of offenses and traffic incidents. The report also supplied the Council and Mayor with a “crimes clear rate” and a

breakdown of hours worked. The total incidents filed for the month of January were 82; which is 36 less than the same time period last year. There were three traffic accidents for the month of January, two reportable accidents and one non-reportable accident, which is three less than the same time period last year. There were 45 traffic citations for the month of January, which is 21 greater than the same time period last year.

Part I offenses for the month of January, there was a total of one, which was a larceny theft, which was cleared by an arrest.

Part II offenses for the month of January, there were six incidents, which included one criminal mischief/vandalism, two DUI's, two harassments and one liquor law offense, five of them were cleared by an arrest for a clearance rate of 83%. The overall clearance rate is 85%.

Ambulance Service Report

Traci Cook provided a report for the month of January to Council and Mayor. There were a total of 112 calls in the month of January and 12 of them were in Dillsburg Borough, which included ten medical calls, one fire assist and one motor vehicle accident.

She also provided the 2008 Year-End reports to Council and Mayor and stated there were a total of 1,346 calls for 2008.

She provided a copy of their year-end financials to the Borough Manager. She indicated they were integrating and working on getting a new server and preparing for the new hiring phase.

Traci Cook indicated an Ambulance Committee meeting will be held to create the specs for the new ambulance. They have talked with one vendor and are waiting on their quote to come back and will be talking with two other vendors before making a decision.

Fire Company Report

Citizens' Hose Fire Company – Tony Baker presented a report for the month of January to Council and Mayor. Mr. Baker indicated for the month of January there were 38 runs; four were in Dillsburg Borough, which included one furnace malfunction, one motor vehicle accident, one removal of debris and one vehicle fire. He also presented a report with the membership responses for January.

Franklintown Fire Company – No one was present to report.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Council Member in their packet of information. The total General Fund expenditures for January were \$61,139.97. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Council Member. Council Member Richardson moved to approve the payment of all Unpaid Bills as presented. Motion was seconded by Vice President Ryder. Council Member Richardson abstained due to a conflict in interest. - Motion Carried.

Planning Commission Report

Leon Zeiders reported on the meeting held on January 28, 2009. He indicated they had their reorganization meeting; Allen Reeves was nominated as Chairman and Brian Radcliffe was nominated as Vice Chairman.

Logan Park Authority

There was no report. President Griffin stated the next meeting is scheduled for February 18th at the Logan Park Barn beginning at 7:30 PM.

Dillsburg Area Authority

Brian Radcliffe reported on the meeting held on January 20, 2009. They had Election of Officers: Jim Creavy was elected as Chairman, Randy Jackson was elected Vice Chairman, Louis Albert was elected Secretary, Ted Pesarchick was elected as Assistant Secretary, and Lynn Potts was elected as Treasurer. Mervin Ice asked not to be elected as Vice Chairman; the Board thanked him for his services.

Mr. Radcliffe indicated a loan was applied for through Susquehanna Bank to help with the cost to get Well #7 online and have the water line extended.

Mr. Radcliffe also stated there is a need to upgrade the waste water treatment plant to meet the new nitrogen and phosphorous limits given by DEP. The Board approved to apply for a grant to help defray half the cost of the upgrade to the waste water treatment plant.

He indicated the board authorized to go ahead with the bidding for the new membrane fire reactor system for the upgrade to the treatment plant.

Engineer's Report

Borough Engineer Tim Knoebel provided Council and Mayor with a written report for work performed in January 2009, which included various plan reviews, working with and attending the Planning Commission meeting and dealing with general matters with the Borough Manager.

Solicitor's Report

Solicitor Allshouse provided Council and Mayor with a written report for work performed in January 2009 and he indicated he had nothing to add.

Tax Collector

There were no reports provided and no one was present.

Borough Staff Report

Borough Manager Deibler provided Council and Mayor with a written report for January and indicated she had nothing to add.

PUBLIC COMMENT

There was none.

CORRESPONDENCE

There was none.

MAYOR'S REPORT

Mayor Snyder had nothing to report.

PRESIDENT'S REPORT

President Griffin announced the following events: February 12: the Dillsburg Library will present "Volkswagen Invasion" presented by Robert and Adam Miller beginning at 7 PM; February 16: the Borough Office will be closed for President's Day; February 21: the Dillsburg Brass will be performing at the Historic Monaghan Church at 7:30 PM, there is no admission charge but donations are appreciated; and on March 6: First Fridays at Dill's Tavern – 7-10 PM. This is an over 21, BYOB event. \$10 General Admission, \$8 Tavern Keepers, Founders are free.

COMMITTEE REPORTS

Public Works Committee

Vice President Ryder thanked Dale, Barry and Steve for a job well done during the past ice storm.

Public Safety Committee

- A. Discuss/Take Action – Fire Police Appointments - Council Member Richardson stated the Fire Police have been selected by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1. Dean Trump, Fire Police Captain, has forwarded the list of appointments of Fire Police for 2009 to the Borough for approval: First Line Fire Police, Dean Trump, Jan Trump, Leon Trump, John Zimmerman, Arlene Zimmerman, Richard Wirt, Butch Starner, Randall Nisly, Brad Lavallo, Bob Tabler, Bill Feist, Carlos Trump and Second line Fire Police, Steve Stahlman. Council Member Richardson moved to appoint Fire Police Officers, as previously selected by the Dillsburg Fire Police Organization and Citizen's Hose Company No. 1 and listed by Fire Police Captain, Dean Trump, for 2009. Any new Officers appointed who have not previously taken the oath of office should contact the Mayor or District Judge in order to be sworn in as required. Motion was seconded by Council Member Baldwin. – Motion carried.

Administration Committee

- A. Discuss/Take Action – Resolution 2009-4 – Recognizing Zoning Hearing Board Member Donald Will – Council Member Kelley stated among his many other contributions and volunteer efforts in the Community, Don has served on the Zoning Hearing Board for over 17 years. The Council Members and Mayor wish to recognize and thank Mr. Will for his dedication and service to the Borough of Dillsburg and its Residents. Council Member Kelley moved to adopt Resolution

2009-4 recognizing the services performed for the Borough of Dillsburg and its Citizens by Mr. Donald Will. Motion was seconded by Council Member Zeiders. – Motion carried.

- B. Discuss/Take Action – Resolution 2009-3 – Recognition of Michael Whitzel - Delete from the agenda.
- C. Discuss/Take Action – Resolution 2009-5 - Participation in NYSC, Inc. Summer Program - Council Member Zeiders stated the Dillsburg Area Summer recreation program is a popular recreational and educational activity for the youth of Dillsburg. Again this year the Northern York Community Services Incorporated will administer the program. All Dillsburg Area municipalities have been asked to participate by paying half of the \$95.00 registration fee for each of their young residents attending the program. Council Member Zeiders moved to adopt Resolution 2009-5 authorizing the Borough to become a participating municipality in the Northern York Community Services Incorporated’s Summer Program. Motion was seconded by Council Member Kelley. – Motion Carried.

OLD BUSINESS

There was none.

NEW BUSINESS

Vice President Ryder indicated he and Council Member Richardson attended the Annual Capital Region COG banquet held on January 15, 2009 which included the swearing in of the new officers of the Capital Region COG. The next regular meeting will be held on Monday, February 16, 2009 at the Hampden Township building.

ADJOURNMENT

Since there was no further business, Council Member Richardson moved to adjourn the regular meeting and proceed with the Executive Session. Motion was seconded by Vice President Ryder. – Motion Carried. The meeting was adjourned at 7:27 PM.

Respectfully Submitted,

Debbi L. Beitzel, Secretary/Treasurer

cc: Borough Council Members
Mayor Snyder
Tim Knoebel
Mark Allshouse